

Whitehouse Parish Council

Year 2021 / 2022



Cost heading	Budget	Comments
PERSONNEL		
Salaries	£10,679.00	Annual Salary for the Clerk including National Insurance & Pension contributions
Chair's Allowance	£250.00	Discretionary expense allowance for the Chair
Councillors' Allowance / Expenses	£1,500.00	Discretionary expense allowance for the Councillors
Subtotal:	£12,429.00	
OFFICE		
IT software	£2,600.00	New Software for Finance, Facilities and Allotment Management
IT support	£1,000.00	
Office Equipment	£600.00	New printer, monitor, mouse & keyboard for the Clerk
Postage	£100.00	
Mailbox	£500.00	Mailbox for Council mail correspondence
Printing	£100.00	General printing - not for leaflets and flyers
Telephone/Broadband	£750.00	Mobile phone for Chair & Clerk
Stationery	£200.00	
Utilities	£100.00	
Consumables	£300.00	Clerk documentation and general consumables
Subtotal:	£6,250.00	
ADMINISTRATION		
Training - Cllr	£750.00	Training courses for the Councillors
Training - Staff	£1,000.00	Training courses for the Clerk
Insurance	£450.00	Public Liability insurance
Subtotal:	£2,200.00	
SUPPORT		
Audit Fee Internal	£250.00	

Audit Fee External	£350.00
Subscriptions BMALC	£480.00
Subtotal:	£1,080.00

OPERATIONAL

Meeting Room hire	£500.00
Allotments	£200.00
Dog bin servicing	£840.00
Litter Bin servicing / litter picks	£400.00
Grit Bin servicing	£100.00
Subtotal:	£2,040.00

COMMUNICATIONS

Communications / Newsletter print	£2,600.00	
Publications	£200.00	
Website	£2,000.00	Website Support, plus other Social Media subscriptions
Subtotal:	£4,800.00	

COMMUNITY ACTIVITIES

Project Dog bins install	£150.00	
Project Litter Bins Install	£150.00	
Project Grit Bins Install	£150.00	
Outside Grants (s.137)	£500.00	
Community Events	£3,000.00	Community events, e.g. Christmas celebrations
Play schemes	£3,600.00	
Subtotal:	£7,550.00	

RESERVES

Ring fence for future use***	£45,000.00	Speeding & Welcome signs, Community Centre furniture, Festive lights & landscaping
General Reserves	£40,000.00	
De Minimis Reserves	£9,435.00	
Subtotal:	£94,435.00	

Estimated Bank Balance at 31 March 2021	-£70,000.00
---	-------------

TOTAL

£60,784.00

Additional budget required from MKC

Per Band D property

£58.00

Tax base

1048

Notes: * Ring Fence Amounts**

- Speeding and Welcome Signs	£5,000.00
- Community Centre furniture & kit out	£15,000.00
- Festive lights	£5,000.00
- Beautification	£5,000.00
- Landscaping	£15,000.00
	£45,000.00