**Dear Residents,**

**You are invited to an ORDINARY meeting of**

**WHITEHOUSE COMMUNITY COUNCIL**

**THURSDAY 15 JUNE 2023 at 7.00pm**

**At The School Library, Watling Academy,**

**Barrosa Way, Whitehouse, Milton Keynes, MK8 1EP**

For access, use Academy reception.

Signed:

**L Sung**

**LESLEY SUNG**

**CLERK**

**WELCOME AND PUBLIC FORUM**

A maximum of 30 minutes will be allocated for members of the public to speak on any community matter. Any member of the public wishing to ask a question should submit their question to the Clerk by 12 noon on the day of the meeting.

**Email:** [**Clerk@whitehouse-cc.gov.uk**](mailto:Clerk@whitehouse-cc.gov.uk)**.**

**Tel: 07743 916196**

**Members of the Public can join the meeting via Zoom:**

**Meeting ID: 960 1627 5295 Passcode: 002991**

**AGENDA**

1. **WELCOME**

The Chair to welcome all to the meeting and introduce Councillors present.

1. **APOLOGIES FOR ABSENCE**

To accept apologies for absence that have been submitted to the Clerk, prior to the start of the meeting.

1. **DECLARATIONS OF INTERESTS**

Councillors to declare any personal or prejudicial interest they may have in respect of any items on the agenda.

1. **MINUTES**

To approve, and the Chair to sign as a correct record, the minutes of the Annual Council Meeting and an Ordinary meeting of the Council, both held on 18 May 2023.

1. **DECISIONS MADE UNDER THE COUNCIL’S ADOPTED SCHEME OF DELEGATED AUTHORITY**
2. **CO-OPTION TO COUNCIL VACANCIES**
   * + 1. The Council to receive the recommendations of the interview panel in respect of applications for two vacant Council seats.
       2. Candidates to be invited to comment if they wish to do so.
       3. In accordance with s.87(2) of the Local Government Act 1972 Local Elections (Parishes and Communities) (England and Wales) Rules 2006, the Council to co-opt two Councillors to serve on the Council.
       4. Successful candidates, If present, to sign their Declaration of Office, accepting their term of office and agreeing to abide by the Council’s adopted Code of Conduct.
3. **NEW COMMUNITY FACILITIES**

Representatives from Milton Keynes Council will be attending the meeting. Sarah Bayliss will be present to provide an update on the Community Centre Project Plan. Paul Van Geete will be present to provide an update on the completion of the Allotment Site and the progress made about the provision of a temporary shop.

1. **MAINTENANCE OF PUBLIC AMENITY LAND AND OPEN SPACE - QUESTIONS AND COMMENTS TO L & Q ESTATES**

A representative from L&Q has been invited to the meeting to provide an update on maintenance issues in the Whitehouse area.

1. **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR): ANNUAL GOVERNANCE STATEMENT 2022/2023**
   * + 1. The Council to receive details of the 2022/2023 year’s income and expenditure (Cash Book)
       2. The Council to complete and approve the AGAR Annual Governance Statement 2022/2023
       3. The Chair and Clerk to sign the Annual Governance Statement 2022/2023, to be submitted to the External Auditor
2. **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR): FINANCIAL STATEMENT**
   * + 1. The Council to approve and AGAR Accounting Statements 2022/2023 as signed by the Responsible Finance Officer, dated 22 May 2023.
       2. The Chair to sign the Financial Return, to be submitted to the External Auditor.
3. **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR): ANNUAL INTERNAL AUDIT REPORT**

To receive and approve the Annual Internal Audit Report 2022/2023, signed by the Internal Auditor on 22 May 2023 and to be submitted to the External Auditor.

1. **CONFIRMATION OF THE DATES OF THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS**

The Council to set the dates of the period for the exercise of public rights to access and inspect the Council’s accounts. The period must be 30 working days (Monday to Friday) and must include the first 10 working days of July 2023. Dates recommended: Monday 19 June 2023 to Friday 28 July (inclusive).

1. **NOMINATED CHARITY 2023/2024**

The Chair to nominate her charity for 2023/2024.

1. **SUMMER PLAY SESSIONS**

To agree the summer play programme for 2023/2024

1. **SUMMER FAMILY FUN DAY - UPDATE**
   * + 1. To establish Councillor and resident membership of the Summer Family Fun Day Working Group.
       2. To receive an update on the project plan
2. **INSURANCE 2023/2024**

The Council to consider quotes for insurance to cover at least £10m Public Liability, £10m Employer’s Liability and £250K Fidelity Guarantee.

1. **VEHICLE SPEED INDICATOR DEVICES**

The Council to consider a quote for the purchase of three solar panels for installation on the Speed Indicator Signs at a cost of £1,875, which will remove the need to charge and change the 2 car batteries required to work each one.

1. **COMMUNITY INFRASTRUCTURE FUND 2024/2025**

To consider potential projects in 2024/2025 that could benefit from match funding from Milton Keynes City Council.

1. **BUCKINGHAMSHIRE ASSOCIATION OF LOCAL COUNCILS (BALC) CONFERENCE**

The Council may nominate up to 2 delegates to attend the BALC Conference on 17 October 2023. The theme for 2023 is Communities: Enrichment & Resilience.

1. **REPRESENTATIVES ON OUTSIDE BODIES**

The Council to appoint representatives to the following bodies:

* MKALC (MK Association of Local Councils)
* East West Rail Local Stakeholders Group
* MK Eco Champion

1. **FINANCE 2023/2024**
   * + 1. Authorisation of Payments
       2. Council Budget Report 2023/2024
       3. Opening two new Bank Accounts at Metro Bank
2. **PLANNING APPLICATIONS**

The Council is invited to comment on the following planning applications, which can be found on Milton Keynes City Council’s planning portal:

* + - 1. **Planning Application 23/01103/HOU – 2 Border Close, MK8 1FX –** Conversion of the garage into annexe / gym, including new door and window and associated alterations.
      2. **Planning Application 23/01143/DISCON – WEA Area 10.1 – 10.3 Watling Street, H3 to H4 –** Approval of details required by Condition 32 (CEMP) of permission ref: 05/00291/MKPCO.
      3. **Planning Application 23/01141/DISCON – Land off Watling Street (V4) WEA (‘Fairfield’ – Areas 10.1–10.3) –** Approval of details required by Condition 22 (Ground Assessment) of permission ref: 05/00291/MKPCO.
      4. **Planning Application 23/01170/ADV – Calverton Lane Primary School, Land South of Calverton Lane and West of Watling Street, WEA –** Advertisement consent for the proposed external signage including, free-standing and building mounted relating to identity and orientation of new primary school.
      5. **Planning Application 21/01053/NMA – Parcel 10.1 H Dexter Drive –** Non-material amendments to permission ref: 17/03408/REM seeking to amend the cycle store location at points 17-22 relating to the Reserved Matters application for 64 residential dwellings including garages, roads, sewers and all ancillary works.
      6. **Planning Application 21/01294/REMM – Parcel 10.1 J, K and L Watling Street H3 to H4 –** Variation of Condition 1 (Approved plans – seeking amendment to the position of an apartment block 1.5m north) of permission ref: 21/00318/REM relating to the application for the approval of the reserves matters of landscape, layout, appearance, scale and access pursuant to outline planning permission ref: 05/00291/MKPCO.

**The next scheduled meeting of the Council is Thursday 20 July 2023 at Watling Academy.**