

WHITEHOUSE COUNCIL MEETING
15 JUNE 2023
ITEM

DECISIONS MADE UNDER SCHEME OF DELEGATED AUTHORITY – To report decisions made under the Scheme of Delegated Authority since the meeting in April 2023.

Date	Issue	Decision	Consultation	Authorised
20 April 2023	To agree the Clerk's attendance on a BALC Introductory Canva Skills Course	That the Clerk attends an Introduction to Canva Skills online course on 16 March 2023, at a cost of £45, to come from the staff training budget.	Chair and Vice-Chair of the Council (Cllrs E Card and J Thomas)	Clerk 20 April 2023
25 April 2023	To agree CILCA training for the Clerk	<ol style="list-style-type: none"> 1. That the Council's Clerk applies to the SLCC (Society of Local Council Clerks) for CILCA examination and assessment, as a means of assisting the Council to obtain GPC (General Power of Competence), at a cost of £450 to come from the staff training budget. 2. That the Clerk attends BALC (Buckinghamshire Association of Local Council Clerks) CILCA training to assist in the examination and assessment of the CILCA Qualification, at a cost of £350, to come from the staff training budget. 		
16 May 2023	To agree the Clerk's attendance on a BALC Advanced Canva Skills Course.	That the Clerk attends an Advanced Canva Skills in-person course on 21 July 2023, at a cost of £70, to come from the staff training budget,	Chair and Vice-Chair of the Council (Cllrs E Card and J Thomas)	Clerk 16 May 2023
2 June 2023	To agree three places on a 2 hour, BALC, online 'New Councillor Training' course	That three places be booked on BALC 'New Councillor Training' on 22 June 2023 at a cost of £40 per person, to come from the Councillor Training budget.	Chair and Vice-Chair of the Council (Cllrs E Card and J Thomas)	Clerk 2 June 2023

5 June 2023	To agree for the Chair to attend three short workshops 'Knowledge Bites'	<p>That the Chair attends three BALC 'Knowledge Bites' on the following:</p> <ul style="list-style-type: none"> • Standing Orders – 7 June 2023 • Financial Regulations – 14 June 2023 • Code of Conduct – 21 June 2023 <p>At a cost of £10 per course, to come from the Councillor training budget.</p>	Chair and Vice-Chair of the Council (Cllrs E Card and J Thomas)	Clerk 5 June 2023
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